



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6341428
Procuring Entity DEPARTMENT OF TOURISM
Title Initial Internal Quality Audit (Mock Audit) in DOT Region 1 (11-14 August 2019 & 21-24 August 2019) San Fernando La Union

Area of Delivery

Solicitation Number: 2019-07-0156	Status	Active
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification: Goods	Bid Supplements	0
Category: Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract: PHP 161,600.00	Document Request List	0
Delivery Period:		
Client Agency:	Date Published	24/07/2019
Contact Person: TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph	Last Updated / Time	24/07/2019 00:00 AM
	Closing Date / Time	29/07/2019 16:00 PM

Description

TERMS OF REFERENCE
 INITIAL INTERNAL QUALITY AUDIT (MOCK AUDIT) IN DOT REGION I
 11-14 August 2019, San Fernando, La Union
 1st INTERNAL QUALITY AUDIT IN DOT REGION I
 21-24 August 2019, San Fernando, La Union

Department of Tourism

1. Requirement: DOT-Accredited Tour Operator

1.2 Transportation

The said DOT Accredited Tourist Land Transport Operator shall provide the service vehicle for the conduct of the activity.

- One (1) unit of Van
- Toll fees, fuel and parking fees; meals and accommodation of drivers (for the duration of the activity)
- Professional, experienced, well trained and courteous drivers.
- Itinerary:

11 August 2019
 DOT Building, Makati City to San Fernando, La Union

12-13 August 2019
 Within San Fernando, La Union

14 August 2019
 San Fernando, La Union to DOT Building, Makati City
 (With provision to drop passengers along the way)

21 August 2019
DOT Building, Makati City to San Fernando, La Union

22-23 August 2019
Within San Fernando, La Union

24 August 2019
San Fernando, La Union to DOT Building, Makati City
(With provision to drop passengers along the way)

- Duration: 11-14 August 2019 & 21-24 August 2019
- Budget: Php 19,000/day/unit x 8 days x 1 unit = Php 152,000.00

1.2 Meals

- AM/PM Snacks = Php300/pax/day x 3 pax x 4 days =
Php 3,600.00
- Lunch = Php 500/pax/day x 3 pax x 4 days = Php 6,000.00
- Budget: Php 9,600.00

2. TOTAL BUDGET ESTIMATE: Php 161,600.00

3. Service Provider: DOT-Accredited Tour Operator

4. Payment Procedure: Government Procedure

5. Contact Person: Leslie Marie Zaldua
459 – 5200 loc. 416
dot.qms@gmail.com

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return or Bus. Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism #351 Sen. Gil Puyat Avenue, Makati City Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____
Bank's Account Number _____

Created by TERESITA A. ROMANES

Date Created 23/07/2019

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